



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
April 28, 2010

Commissioners: Charlie Menard, Chairman  
Maryan Nowak, Vice Chairman  
Bob Adams (Absent)  
Carolyn Basler  
Fred Terra (Absent)

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Jacobs Engineering  
Ted Porada: Airport Lineman  
Ron Nation: Airport Tenant  
John Horvath: Civil Air Patrol  
Jonathan Fillmore: Civil Air Patrol

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. On Item 3, Charlie asked Eric to respond to the FAA and MassDOT that he has spoken with the Commission, that the commission has reviewed our CIP plan and we are willing to, with the completion of the environmental work, the connector and the turf runway for safety reasons, that the commission understands the financial situation and in an effort to support them, is willing to push all other projects out that are presented on the CIP for the next several years. But we feel that the safety aspect of rebuilding 4/22 is tantamount to the other projects. Charlie thanked Eric for his attendance and report and was excused.

**Secretary Report/ Minutes – March 3/31/2010 – Carolyn: motions to accept as submitted.**

**Maryan: seconds. All in favor, unanimous. So voted.**

**Treasurers' Report – Income \$15,932.53, Expenses \$36,331.07 for a Negative Monthly Cash Flow of -\$20,398.54. Maryan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Carolyn seconds. All in favor, unanimous. So voted.**

**Airport Managers' Report** – Dan reported on the following:

1. **Fuel Survey** – Currently \$4.80/gallon for credit purchases and \$4.66 for cash purchases. We are still in line with pricing but we currently don't have the lowest price around as we have had in the past.
2. **Airside Inspections** – we survived the wet weather and are in relatively good shape. There is an area in the tie downs that has a bit of a wash out we may want to build up with stone to avoid further washout with a big storm. Lights have gone down and they are being replaced as needed. Mowing hasn't been needed at this time and we're waiting for land to dry to hold machinery.
3. **Verizon Pole Update** – all (3) people on copper cable have switched to fiber optic. Dan will follow up for the removal of the pole.
4. **Skydive Boston** - they still do not have everything in order for operations. The FAA has a Form 7480 that is quite involved, pertains to a lot of stuff that has nothing to do with the skydive operation but still needs to be complete. Mr. Tripari was told that it could take 3 to 6 months for the completion of the process, which would ruin operations for this season. Mr. Tripari has proposed to start paying rent on the building instead of losing the space. Charlie asks Dan to make sure that Mr. Tripari is aware that he is responsible for a portion of the utilities even if he is not in the building using them and that the portion of the utilities is part of his lease. Carolyn reminded all that the land area needed for packing parachutes still needs to be addressed.
5. **Open House June 19, 2010** – a committee meeting was held to tighten up the specifics for the event. Basically we will be having a lot of what we've had in the past. Dan has made phone calls, received some commitments, left messages and made a list of things that still need to be done.

6. **Fuel Farm Sensor** – as of right now the unit has been working okay. Sometime the sensor goes off, then it will go back to normal. It doesn't seem to be an immediate problem and can probably be put to bed until such time as needed.
7. **Gate Operation Update** – new cable was installed on the east gate and the panel board was replaced on the main gate. Dan has been monitoring and it seems to be working okay.

#### Old Business

1. **Furmanik Law Suite Landcourt Settlement / Update** – Commissioners will be meeting at City Hall on Monday and will report at our next meeting.
2. **Request of Conflict of Interest Waiver / Update** – we have complied with the submittal of the request for the waiver and we have to wait for a decision and notification.
3. **Jet Fuel Feasibility and Availability / Update** – Charlie reported that he spoke with Mr. Munger of Ascent Technology and as a result we have concluded that Ascent will lease a fuel truck for 6 months to accommodate our request. The fee for the truck will be \$1,500.00/month just for the truck. There is an additional \$400.00 for damage/maintenance warranty cost making the total monthly cost being \$1,900.00 for the truck without the purchase of fuel. Charlie talked with City Hall regarding liability insurance because Ascent will not give any liability insurance for the fuel that is processed in this manner, and they sent him to Farrell Insurance. Farrell wanted to know how many gallons, how many planes, what sizes etc. As an end result of discussions with Farrell, they are trying to prepare an insurance estimate for us but it could possibly be several thousand dollars for a 6-month period but without the specific information on how many gallons, etc. it will be difficult to come up with the final figure. Based on this information and our current 1 customer's estimate of his purchasing of 1000 gallons/month we can expect to lose \$900.00/month and do we want to continue on this path of providing Jet A. Maryan asked if Ron Nation has explored this on his own because we had suggested him speaking with the Fire Department to see what their feeling is on this? Ron stated he is still working with Mr. Munger and looking into pricing on a stationary tank. After discussions Charlie stated that we hold our decision until we get an insurance estimate and have a total of costs. Charlie advised Ron to continue investigation on his own at this time. The Commissioners agreed to table this item until such time as further information is received.

**New Business –**

- 1. Establish Open House Pilot Fuel Price** – Dan reported that last year the price was established at \$3.00/gallon which was the cost we were paying for fuel at that time. Today our cost is \$3.90 and selling for \$4.80. Carolyn noted that the event is still 7 weeks away and asks if setting a price now is too far in advance? Charlie asks Dan if he anticipates another fuel delivery? Dan responded possibly. Charlie suggests for consideration that the price of fuel for the event be at the cost we are paying at the time of the event. **Carolyn: motions that the price of fuel for the pilots participating in the event be at the cost we are paying for fuel at that time. Maryan seconds. All in favor, so voted.**

**Public Input –**

Representatives of the Civil Air Patrol John Horvath and Jonathan Fillmore had previously attended a commission meeting with regard to them constructing a new building. They are here this evening to present a plan they have put together and looking for guidance to go forward. Discussion took place and suggestions for changes or additional information on the plans was made. Mr. Horvath and Mr. Fillmore will have the changes/suggestions incorporated into the plans.

Carolyn stated that she would like to send a speedy recovery to Commissioner Terra.

**Maryan: motions to adjourn at 8:00 p.m. Carolyn: second. All in favor, unanimous. So voted**

**Next meeting May 26, 2010** at 7:00 p.m. in the Leonard F. Rose SRE Building

**Action Items:**

- > **Alternatives Available for Jet A Fuel**
- > **TJ Aviation - further contact**
- > **Pole removal**
- > **Conflict of Interest Waiver**

## **Project Status**

Taunton Airport Commission Meeting

April 28, 2010

Jacobs Engineering Update

### **1. Ultimate ALP and Demand Forecast Update**

As part of the Ultimate Airport Layout Plan update, FAA and MassDOT requested an update to the airport's demand forecasts to show need for the proposed hangar space. A draft of the Updated Demand Forecast was submitted on April 12<sup>th</sup> and comments were received April 27<sup>th</sup>. A revised version should be completed by early next week. In summary, the report documents recent growth at the airport and shows the need for development to accommodate current interest in building additional hangar space.

### **2. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]**

The submission of the revised ENF document, which will include a Phase One Waiver for the Rehabilitation of Runway 4-22 and Construction of Connector Taxiway A, is on hold pending the results of the ALP and Demand Forecast Update. The waiver will allow the runway project to progress through final design and construction. The remaining proposed projects would require additional environmental review under an EIR.

### **3. 2010 CIP**

Due to financial limitations, FAA and MassDOT are requesting that the airport consider revising the proposed CIP. This could affect the completion of the Rehabilitation of Runway 4-22 and Construction of Connector Taxiway as well as all subsequent proposed projects.